

00.005  
00.003  
00.002  
00.001



CAL POLY  
Center for Innovation  
& Entrepreneurship  
Small Business Development Center



THE LAUNCH PAD

# Quickbooks 101

## Learn How to Set Up Your Company with QuickBooks

**Selling:** invoices, sales receipts, payments, deposits, credit memos, and customer statements

**Buying:** bills, bill payments, checks, bill payment stubs, and credit memos

**Inventory:** purchase orders, receive items, adjust inventory

**Sales Taxes:** set up, adjust, pay, and report sales taxes



### \$20 Training

April 27 | 1 - 4 p.m. | The Launch Pad + Zoom

391 Front St., Suite E, Grover Beach

Register at: [bit.ly/ciesbdcevents](http://bit.ly/ciesbdcevents)



### Presented by Damon Watkins

Director Of Finance And Operations at Cal Poly Corporation

Damon is a motivated, personable business professional with a 15+ year track record in multiple aspects of financial control, management and policies/procedures.



U.S. Small Business Administration

Funded in part through a Cooperative Live Agreement with the U.S. Small Business Administration



CALIFORNIA  
Governor's Office of Business and Economic Development

Funded in part through a Grant with the Governor's Office of Business and Economic Development. All opinions, conclusions, and/or recommendations expressed herein are those of the author(s) and do not necessarily reflect the view of the Governor's Office of Business and Economic Development



SBDC.CALPOLY.EDU



SLOBDC@GMAIL.COM



805.756.5180