



Never used Quickbooks before? Use Quickbooks but still have questions? We're here to help.

Our expert Quickbooks ProAdvisor will teach you what it takes to efficiently and effectively use Quickbooks as your accounting system.

\$149

June 5 & 12

1:30 pm - 5:00 pm

<https://goo.gl/qsJ7qa>

This training is for Quickbooks Desktop, not for Quickbooks Online.



This 2 part hands on class will cover accounting basics and beyond such as:

- Setting up a company
- Reviewing the chart of accounts
- Working with customers & estimates
- Reconciling a credit card statement
- Receiving payments & making deposits
- Entering & paying bills
- Analyzing financial data
- Printing reports
- Tracking & paying sales tax
- Payroll
- Q & A

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